

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on March 16, 2023, at 4:00 p.m. in Rawlins, Wyoming.

Roll Call

Board members present: Pam Thayer, Matt Feldmann, Rick Greene, and Mike Mann.

Others present: Jennifer Moore, Shelly Collier, Karen Webster, and via ZOOM: RYANNE MIKESSELL and ROBERTA CORSON.

Agenda

Mike Mann made the motion to accept the agenda. The motion was seconded by Rick Greene and passed.

Executive Session

- A. Pam Thayer made the motion that the CCBOCHES moves into executive session at 4:07 P.M., for the purpose of discussing personnel matters that are considered confidential by law, and legal matters. The motion was seconded by Mike Mann and passed.
- B. Pam Thayer made the motion that the CCBOCHES moves back into open session at 4:40 P.M. The motion was seconded by Mike Mann and passed.
- C. Rick Green made the motion to approve minutes from the executive session. The motion was seconded by Pam Thayer and passed.

Public Comments, Presentations & Reports

None

Consent Agenda

Pam Thayer made the motion to approve the minutes for the February 23, 2023 meeting, Treasurer's Report, and Accounts Payable for March 2023. The motion was seconded by Mike Mann and passed.

Action Items

None

Discussion

None

Directors Report

Jennifer reported that the Rawlins Police Department did a Drug Impairment for Educators training for our Rawlins and Baggs staff. It's been about 5-6 years since we have had that training, so the refresher was very beneficial. Jennifer let the board know that the cameras have been installed at CCHEC. There are various cameras in the building and outside of the building. The only one missing is a camera for the parking lot, which we will hopefully have by this summer. Installation for that camera requires a trench to be dug and connections to the electrical. This is a big step for CCHEC. It has been helpful already in terms of student behaviors/concerns and has helped to improve the overall safety of the building.

Tickets are almost all completely sold for the Automotive class re-raffle and the raffle will be taking place Friday morning. The WyoTech tour took place earlier this month and it was fantastic. Janet

and JT went with 34 high school students (33 from RHS and 1 from VHS) and a couple of RHS staff members.

RHS hosted a WyoTech signing day. Three CCHEC automotive students are attending WyoTech in the Fall. We were excited to celebrate the occasion with them. Jennifer has spoken with Western about facilitating a signing day here in Rawlins as well. They seem open to it, so hopefully we will see that happen soon.

CCHEC is partnering with numerous other agencies to sponsor the upcoming Care Fair in April. The goal of the Care Fair is to bring a plethora of resources together in one setting for the benefit of community members across the county. In addition to health and wellness, topics include financial wellness, housing resources, addiction, education, and much more.

Janet has spoken about our sign classes at many of our past board meetings, but they are really expanding. We are having several groups approach us to facilitate separate classes for team building and Janet and Ryanne both have expanded offerings to include the option to buy sets of signs that go together. Additionally, Janet is now expanding to kids sign painting classes, as she is planning a toddler sign painting class for May, and she is working with 4-H to schedule a sign class that will allow and encourage participants to enter their painted signs into the fair exhibit this year. The sign classes have tremendously increased the number of community members that CCHEC reaches and interacts with. One of our goals with these classes is to eventually be able to design and cut the signs with student involvement here at CCHEC. Our teachers and students are ready for Spring Break, and Jennifer hopes everyone has a safe break.

Mike asked Jennifer if we have ever considered taking the paint class to the senior center. Jennifer said that we had not thought of that, but sounded like a great idea and will take it back to Janet. Ryanne said that they have done that, and she recommends using smaller signs with simpler designs, that seems to work the best.

Staff Reports

Shelly let the board know that we have received 85% of our estimated Carbon County tax income, compared to 73% in 2021-2022. We have received 86% of our estimated Sweetwater tax income, compared to 51% in 2021-2022.1

In the spirit of transparency Jennifer held a staff budget meeting on March 13th with the Rawlins staff and with Ryanne via ZOOM on March 14th. One of the initiatives from Strategic Planning is to do more staff training on our budget process. We reviewed the budget policy, explained the budget process, and went over timelines for preparing and approving the budget. Staff budget requests are due March 31st. A draft of the requested budget for 2023-2024 will be presented in May. At this time, we are estimating tax income to be the same as 2022-2023 in both Carbon and Sweetwater counties. We will update you when we have more information from the County Assessors or Treasurers.

Ryanne reported that they had their Friendly Painters class this afternoon. The Job Fair tomorrow, Paper Quilling Saturday. Next week is Life and Times, and April 7th will be Women's Defense Class. They would like to have another kids' cooking class and a kids self-defense class. Natalie is working on putting together more health-related classes. Natalie is currently looking at substance abuse and how that affects the people around them and how to get help. Planning for Camp Peak is underway. The tumbling performance will be next Tuesday. LSRV will also be offering the GYST class soon and will coordinate with Janet to have it Zoomed to Rawlins.

Ryanne updated the board on Christy's memorial. Items have been collected from Western and from around town. Joel offered to use their laser engraver or plasma cutter to engrave a picture of

Christy. Ryanne asked the board if she should move forward with Joel's offer. Matt said he likes that idea and maybe they could also do the shadow box, he thinks Christy would love that. Ryanne will move forward with that.

Board Comments

Rick thanked everyone for doing a great job.

Mike asked that everyone be careful if you plan to travel for spring break and has decided to be a snowbird when he retires.

Pam thanked everyone and said that she really enjoys being on the board.

Matt said that he would be interested in setting up a paint class for the board as a team-building experience.

Next Board Meeting Date

The next meeting is scheduled for Thursday, April 27, 2023. This meeting will be at 4:00 p.m. in Baggs.

Adjournment

Rick Greene made the motion to adjourn. The motion was seconded by Pam Thayer and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant